

**CITY OF FORT ATKINSON**  
**City Council Minutes ~ April 9, 2020**

**CALL MEETING TO ORDER.**

President Kotz called the meeting to order at 7:00 pm via Zoom.

**ROLL CALL.**

Present via Zoom: Cm. Becker, Cm. Hartwick, Cm. Scherer, Cm. Johnson and Pres. Kotz. Also present via Zoom: City Manager, City Engineer, City Clerk/Treasurer and City Attorney.

**APPROVAL OF MINUTES OF MARCH 17, 2020 REGULAR COUNCIL MEETING.**

Cm. Becker moved, seconded by Cm. Hartwick to approve the minutes of March 17, 2020 regular council meeting. Motion carried.

**PUBLIC HEARINGS**

None.

**PUBLIC COMMENT**

None.

**PETITIONS, REQUESTS AND COMMUNICATIONS**

None.

**RESOLUTIONS AND ORDINANCES**

*a. Resolution for thirty day extension of Declaration of Emergency.*

Manager Trebatoski updated the Council on the emergency declaration and requested the extension. Per City Ordinance, emergency declarations can only be made for 30 days at a time.

Cm. Hartwick moved, seconded by Cm. Scherer to approve and adopt the Resolution for the thirty day extension of Declaration of Emergency. Motion carried by a unanimous roll call vote via Zoom.

**REPORTS OF OFFICERS, BOARDS AND COMMITTEES**

*a. Minutes of Transportation & Traffic Review Committee meeting held March 12, 2020.*

Cm. Becker moved, seconded by Cm. Johnson to approve the minutes of the Reports of Officers, Boards and Committees as presented. Motion carried on a unanimous roll call vote via Zoom.

**UNFINISHED BUSINESS**

*a. Recommendation from Transportation & Traffic Review Committee to restrict parking on both sides of Highland Avenue west of Janesville Avenue on Monday through Friday from 6:00 a.m. to 6:00 p.m., and Ordinance.*

Engineer Selle reviewed the request that would restrict parking on Highland Avenue west of Janesville Avenue. This area is between Spacesaver and Rock River Lanes. Parking would be allowed after 6:00 pm and on weekends.

Cm. Hartwick moved, seconded by Cm. Johnson to approve recommendation from Transportation & Traffic Review Committee to restrict parking on both sides of Highland Avenue west of Janesville Avenue on Monday through Friday from 6:00 a.m. to 6:00 p.m., and

move the Ordinance to its second reading. Motion carried on a unanimous roll call vote via Zoom.

*b. Recommendation from Transportation & Traffic Review Committee to change speed limit to 30 m.p.h. on North High Street from Ralph Street north to the City limits, and Ordinance*  
Engineer Selle discussed the recommendation to change the speed limit due to increase traffic of pedestrians and bikers to the trail. The change would be on North High Street from Ralph Park heading north to the City limits.

Cm. Hartwick moved, seconded by Cm. Scherer to approve recommendation from Transportation & Traffic Review Committee to change speed limit to 30 m.p.h. on North High Street from Ralph Street north to the City limits, and send the Ordinance to its second reading. Motion carried on a unanimous roll call vote via Zoom.

### NEW BUSINESS

*a. Annual Report from Ryan Bros. Ambulance on 2019 ambulance services.*  
Manager Trebatoski reviewed the annual report from Ryan Bros. Also provided to Council was the summary of their 2019 training and events they participated in throughout the County. Council reviewed the financial statements.

Cm. Hartwick moved, seconded by Cm. Johnson to accept and file the Annual Report from Ryan Bros. Ambulance on 2019 ambulance service. Motion carried on a unanimous roll call vote via Zoom.

*b. Review and approve bid for 2020 Street Program, extension of Rockwell Avenue multi-purpose path east to Memorial Park, and Haumerson Pond parking lot.*  
Engineer Selle discussed the 2020 street program including street rehabilitation and street maintenance. Two bids were received from Wolf Paving Inc., Payne, and Dolan Inc. Wolf Paving was the lower bidder for the milling, repaving, the multi-use path and Haumerson Pond parking lot. The sanitary sewer utility will pay for any necessary sanitary restoration, the stormwater utility will pay for any necessary storm facility restoration and the water utility will pay for any necessary water valve box restoration because of the proposed 2020 street program.

Cm. Hartwick thanked Engineer Selle on providing updates on the use of contingency funds on past projects.

Cm. Hartwick moved, seconded by Cm. Becker to approve the bid for 2020 street program including milling, repaving and alternates, extension of Rockwell Avenue multi-purpose path east to Memorial Park and Haumerson Pond parking lot to Wolf Paving in the amount of \$698,261.00. Motion carried on roll call vote via Zoom.

Cm. Hartwick moved, seconded by Cm. Johnson to allow the contractor to exceed their totals by 5% with the approval of the City Manager and City Engineer, with any excess beyond 5% being returned to council for approval. Motion carried on a unanimous roll call vote via Zoom.

*c. Notification of MLS grant award for street projects and request for approval to borrow for City's match.*  
Engineer Selle announced the award of the grant to the City at 48% or just under \$388,000 for the street paving in two of our industrial parks. The total cost of the project is over \$800,000.

The projects include areas of Klement Street, Butler Drive, Summit Drive, Ridge Drive, and Industrial Drive.

Cm. Hartwick moved, seconded by Cm. Scherer to formally accept the MLS grant from the State of Wisconsin. Motion carried on a unanimous roll call vote via Zoom.

Cm. Becker moved, seconded by Cm. Scherer to authorize Staff to solicit local borrowing terms for up to \$400,000. Motion carried on a unanimous roll call vote via Zoom.

*d. Review and approve paying employees during COVID-19 State issued Emergency "Safer at Home" Order.*

Manager Trebatoski discussed the action taken by Staff in light of the Safer at Home order by Governor Evers. Non-essential employees will remain at home or work from home through April 24<sup>th</sup>. Non-essential capital expenditures have also been placed on hold.

Pres. Kotz asked how many employees are reporting to work outside of Police and Fire. Manager Trebatoski provided estimates on those reporting and alternating with others working from home.

Cm. Becker moved, seconded by Cm. Johnson to approve paying employees during COVID-19 State issued Emergency "Safer at Home" Order. Motion carried on a unanimous roll call vote via Zoom.

#### MISCELLANEOUS

None.

#### CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

*a. Verified claims.*

Cm. Becker moved, seconded by Cm. Hartwick to approve the list of Verified Claims, Appropriations and Contract Payments presented by the Finance Director and authorize payment. Motion carried on a unanimous roll call vote via Zoom.

#### ADJOURNMENT

Cm. Scherer moved, seconded by Cm. Becker to adjourn. Meeting adjourned at 7:42 pm. Motion carried unanimously on a roll call vote via Zoom.

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Michelle Ebbert, City Clerk/Treasurer

APPROVED:

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PRESIDENT OF THE COUNCIL